



AYSO Region 114

Tournament Region Check Request

Expecting a Referee Refund



Needs to be submitted 3-4 weeks prior to tournament to ensure approval

Submit to: penamc6@gmail.com, ayso114rc@gmail.com

Long Beach United teams, also cc: ayso114EXTRA@gmail.com

Spring Select / All-Stars teams, also cc: ayso114AllStars@gmail.com

Request Date: _____

Tournament:			Internal Use Only: Extra / A.S / S.S
Date of Tournament:			Check # Issued:
Entry Fee:			Check Received:
Referee Fee:		Total Entry + Referee:	Cash Received:
Will your team provide referees?			Ref Refund Received:
Region Check Payable To:	<i>If paid by credit card, write cc #</i>		Ref Refund Check Issued:
Division and Team Name:			Notes:
Coach Name:			
Coach Email and Cell:			

Coaches need the following for a tournament:

1. Registered volunteers

- All volunteers (Head coach, Asst coaches, Team manager, Referees) must have a verified Volunteer application through www.ayso114.org ("Sports Connect" platform)
- All AYSO-required fingerprinting, background checks, safety courses, and certifications must be completed

2. ID Cards (If team already has current season cards, no need to get new ones)

- All players, Head coach, and Assistant coaches must have an ID card

3. Signed Tournament Roster (By Commissioner)

4. Region Check (Pick up from Treasurer/Commissioner)

- Before a check can be issued, Team needs to provide the fee to Treasurer/Commissioner.

5. Referee Refund (Read closely on your Team Invitation flyer)

- Refunds need to be mailed to: **Maria Peña, AYSO 114, 173 E. Home Street, Long Beach, CA 90805**
- After Region 114 Treasurer receives refund, you will be notified.
- It is up to you to get in contact with the tournament Treasurer/Coordinator to find out if it has been mailed out.

***** Read all requirements on the Tournament Invitation. *****

It is the responsibility of the Coach to make sure they have everything they need ***